|  |  |
| --- | --- |
| competent authority logo  «${(account.legalEntityName)!}»  «${(account.legalEntityLocation)!}»  «${currentDate?date?string('dd MMMM yyyy'» |  |

Dear Sir / Madam

**The Greenhouse Gas Emissions Trading Scheme Order 2020 (SI 2020/126, as amended) (the Order)**

**Installation name:** «${(account.name)!}»

**Permit reference:** «${(permitId)!}»

The Secretary of State for Energy Security and Net Zero has completed their determination of your application for a greenhouse gas emissions permit under Part 1 of Schedule 6 to the Order and has decided to grant you a permit. The permit is attached to this letter.

It is important that you now take time to read your permit to ensure that the information remains accurate and to familiarise yourself with the requirements. A brief summary of your permit is as follows:

* Part 1 describes your installation and sets out the regulated activities and specified emissions from those activities as authorised by the permit;
* Part 2 contains conditions with which you must comply;
* Part 3 contains definitions of relevant words and phrases; and
* Appendix 1 contains your monitoring plan.

The conditions in Part 2 of your permit include a number of reporting and notification requirements and sets out the circumstances in which you are required to apply for a permit variation. You must submit all reports, notifications and applications through the ‘Manage your UK ETS reporting’ service, which contains the relevant forms to help you complete these tasks.

If you have any queries at this time, these should be addressed in the first instance to «${competentAuthority.email}»

Please quote your permit number in all future correspondence with the «${(competentAuthority.name)!}»

Yours sincerely

signature

«${signatory.fullName}»

«${signatory.jobTitle}»

CC: «[#list email.ccRecipients as cc]»«${cc}[#sep], [/#sep]»«[/#list]»